



FORM E

**ZONING PERMIT APPLICATION**

Control # \_\_\_\_\_

**CITY OF HACKENSACK**

116 Holt Street

Hackensack, NJ 07601

Phone: (201) 646-3920 Ext. 2020 Fax: (201) 646-8052 e-Mail: bmclaughlin@hackensack.org

**Survey/ Floor/ Site Plan Must Be Submitted with Zoning Application**

**Must Include Property Line Setbacks and Calculation of Coverage and/or Impervious Coverage**

**\*\*\*Please Note: Incomplete Applications Will Be Automatically Denied\*\*\***

**MUST CALL FOR FINAL INSPECTION**

**PROPERTY LOCATION:** \_\_\_\_\_

Block: \_\_\_\_\_ Lot(s): \_\_\_\_\_ Zone: \_\_\_\_\_

Applicant Name: _____	Property Owner Name: _____
Applicant Address: _____	Owners Address: _____
City, State, Zip: _____	City, State, Zip: _____
Email Address: _____	Email Address: _____
Phone #: _____	Phone #: _____

Check purpose of application below:

- \_\_\_ Zoning Fee: \$50.00
- \_\_\_ Signage Fee: \$50.00, see below for further instruction
- \_\_\_ Fence, Patio, Driveway, Walkway, Shed Fee: Minimum - \$60.00, *see page 2 for additional fees*

**FOR SIGNAGE APPLICATION: for signage, must include colored rendering, denoting square footage, letter size, colors and mounting information, along with property line setbacks**

Describe Current Use of Property, in Detail:

Describe Purpose of Application, in Detail:

- a. Days and Hours of Operation: \_\_\_\_\_
- b. Days and Hours Open to the Public: \_\_\_\_\_
- c. Traffic concerns pertaining to your application: \_\_\_\_\_
- a. Days and Hours of any deliveries (truck, cars, or vans): \_\_\_\_\_
- b. Number of vehicles to be parked on site overnight (trucks, cars, or vans): \_\_\_\_\_
- c. Number of employees on site (highest shift): \_\_\_\_\_
  - a. If new construction is proposed, the location, dimensions, and all the other setbacks from the property lines must be shown clearly.
  - b. If this site has had any Planning or Zoning Board approvals in the past, please attach copy of the same.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**OFFICE USE ONLY:**

**Fee:** \_\_\_\_\_ **Check#:** \_\_\_\_\_ **Receipt#:** \_\_\_\_\_ **Received by:** \_\_\_\_\_

