



FORM E

**ZONING PERMIT APPLICATION
CITY OF HACKENSACK**

Z Control # _____

116 Holt Street
Hackensack, NJ 07601
Phone: (201) 646-3920 Ext. 2020 Fax: (201) 646-8052

Survey/ Floor/ Site Plan Must Be Submitted with Zoning Application
Must Include Property Line Setbacks and Calculation of Coverage and/or Impervious Coverage

*****Please Note: Incomplete Applications Will Be Automatically Denied*****

MUST CALL FOR FINAL INSPECTION

PROPERTY LOCATION: _____

Block: _____ Lot(s): _____ Zone: _____

Applicant Name: _____	Property Owner Name: _____
Applicant Address: _____	Owners Address: _____
City, State, Zip: _____	City, State, Zip: _____
Email Address: _____	Email Address: _____
Phone #: _____	Phone #: _____

Check purpose of application below:

Zoning Fee: \$50.00

Signage Fee: \$50.00, see below for further instruction

FOR SIGNAGE APPLICATION: Must include rendering, denoting square footage, letter size, colors, mounting information, & illumination (if lighted).

Fence, Patio, Walkway, Shed, Driveway/Paving Fee: Minimum - \$60.00, *see page 2 for additional fees*

Describe Current Use of Property, in Detail: _____

Describe Purpose of Application, in Detail: _____

FOR C.O. APPLICANTS

a. Days and Hours of Operation: _____

b. Days and Hours Open to the Public: _____

c. Traffic concerns pertaining to your application: _____

a. Days and Hours of any deliveries (truck, cars, or vans): _____

b. Number of vehicles to be parked on site overnight (trucks, cars, or vans): _____

c. Number of employees on site (highest shift): _____

a. If new construction is proposed, the location, dimensions, and all the other setbacks from the property lines must be shown clearly.

b. If this site has had any Planning or Zoning Board approvals in the past, please attach copy of the same.

Applicant Signature: _____ Date: _____

OFFICE USE ONLY: Fee: \$ _____ **Check#:** _____ **Receipt#:** _____

Received by: _____



ZONING PERMIT APPLICATION
CITY OF HACKENSACK

116 Holt Street
Hackensack, NJ 07601
Phone: (201) 646-3920 Ext. 2020 Fax: (201) 646-8052

APPLICATION For Permit to Install or Replace a Fence, Patio, Walkway, Driveway/Paving, or Shed (under 200 sq. ft.):

Residential _____ Commercial _____

Description of work:

***NOTE:** The minimum fee required by the City Land Use Ordinance is \$20.00 per \$1,000.00 of estimated work, with a *minimum fee of \$60.00.*

Estimated cost of work: _____ Example: Est. cost of work \$5,000.00

**** Commercial Paving requires \$2,500 escrow and W-9**

$$\begin{array}{r} \div 1,000 \\ \times 20 \\ \hline \$ 100.00 \text{ Application Fee} \end{array}$$

FENCES:

*Fences or other man-made enclosures **MUST BE AT LEAST** three inches off the property line into YOUR side; the "Nice" side of the fence must face your neighbor; Dimensions of fence must be approved by zoning official. The fence installer must measure and run string along three inch indent from stakes – call for inspection BEFORE installing fence; Final inspection is required. ***Note:** The location is your responsibility – proceed at your own risk – if a property dispute arises, it is between the neighbors – **not** the zoning office.*

Height of fence: _____ Type of fence: _____ Does Fence surround pool or hot tub? YES: _____ NO: _____

CONTRACTOR INFORMATION:

Name: _____ Address: _____

Phone Number: _____ Federal ID # _____

E-Mail Address: _____ Contractor Registration #: _____

OFFICE USE ONLY:

Remarks: _____

Final Inspection Date: _____ Approved by: _____